



TECHNICAL HAPPINESS MANAGER (M/F/D)

Work Model: Hybrid - on-site and/or remote

Type of Employment: Part-time / Freelance

Work Location: Munich and/or remote

Start Date: Immediate (ideally January 2024)

Overview

Join us at the forefront of entertainment innovation - we at Malao are on a mission to transform the entertainment industry, creating inspiring stories that spark positive change in our world. Dive into the operations of a fast moving startup, which brings together the best of Hollywood and Silicon Valley, combining both the film and tech industries.

We're looking for someone to support our rapidly growing team across our operational systems, solving problems, optimizing existing structures and setting-up new processes. Let's craft the future of movie development together!

Job Description

- Maintain, update and optimize our system infrastructure and web presence.
- Build and update our webpages, manage digital content, and ensure our public-facing assets remain up to date and functional.
- Collaborate cross-functionally to ensure our IT and web infrastructure aligns seamlessly with corporate needs.
- Build APIs and shortcuts for the team to increase the efficiency of our company's operations and workflows.
- Engage with a forward-thinking team committed to ensuring the robustness and adaptability of our tech ecosystem.
- Onboard new team members to tech processes and support with the set-up and operational usage across our systems.

What You Bring

- Experience in system administration, web management, and IT solutions that serve both product and corporate needs. Share a project or implementation where you made a significant impact.
- Experience with Microsoft 365 administration is a requirement. Experience with the following tools is a bonus and if not, a willingness to learn is required: Webflow, HubSpot or any other CMS tool, MTurk, and no-code automation creation (e.g. Zapier and Apple Shortcut).
- Basic coding and programming knowledge, such as Python and JavaScript.
- The ability to troubleshoot a diverse range of technical challenges and provide efficient solutions.
- Malao's strong value set of truth, justice, courage, gratitude and joy, demonstrating integrity and a willingness to collaborate with others, and enthusiasm for personal and professional growth in an environment encouraging open communication and candour.

What We Offer

- The flexibility to arrange your working hours as it suits you; for us, only the results matter.
- The flexibility to work from home or from our central Munich office in vibrant Haidhausen.
- A competitive salary package that reflects your skills, qualifications, and experience. Additionally, we are currently considering an employee share scheme for our employees.
- The support for your professional and personal growth through individual and group touchpoints and funding for relevant trips, conferences and courses.

How to Apply

Please apply filling out the following questions and uploading your CV. It should take you around 10-15 minutes: <https://malao.typeform.com/workatmalao>.

Malao GmbH is an equal opportunity employer and is committed to diversity and inclusion. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, gender identity, disability, marital status, or protected veteran status.